

Meeting Notes 8/22/18

Events:

- 6th Grade Picnic - announcements have gone out, website is on-line and lists of food to bring is on the site and email. Rachel bringing the games and the nametags.
- Teacher breakfast on Aug 28 - Mr. G. would like fruit and pastries. from 8:30-9:00. Rachel organized this last year. Only things in Building B. Rachel to help again and coordinate with Christine. 50 people total.
- Wednesday, Aug. 29, Staff Lunch - Sharon did this last year. Lunch is noon in Bldg A. We opened it up to floor and Claire Jensen will be handling this, but Diane will be checking with Sharon for the discount.
- Back to School Open House on the 30th. Cookies, lemonade, and water is needed. We will have criminal background checks available for people to pick up. We have car clings for sale, and t-shirts available. We will be taking donations during that event. We'll have a flyer available to tell them that they need to donate. All checks should be made to MSA PTO. We will also have a volunteer sign-up sheet. Balloons are going to be placed around the gym. Rachel to get the balloons.
- Pizza day will still be happening. Students will be grabbing their own pizza slices. Volunteer paid for the pizza for the first few times. Once money started coming in, then they kept that money to cover the pizza costs. Carolyn to work with Karla Goff to cut the first check for the first pizza orders. Will begin the 2nd Friday of the month.
- Healthy snack day is still on because it is an irregular event. Clarie Jensen and Karla will work on this day.
- Conference dinner (no date set yet, but most likely October or November).
- Mole Day - October 23. Last year we did just Chemistry classes. Potentially only doing these science classes.
- Open House in January the third Thursday (January 17, but not confirmed).
- Pie Day, March 14. A new date will be set, as the 14th is over spring break.
- Teacher Appreciation week in May. Starting May 8.
- Graduation reception, June 7.
- Grounds clean-up in Spring and Fall. Fall clean-up, Thursday, Oct. 25. Spring clean-up, Thursday, May 30.
- Welcome baskets will become welcome bags for new faculty and staff. There are 9 new employees. Will include MSA mugs leftover from the Dragon dinner as well as a car sticker, and gift card. Diane to put out a volunteer form to request a parent to work on this.
- Staff gift cards and Character counts - asking for \$700 from the PTO.

2. Funding for PBIS for Mr. J.

3. Rachel made a motion to hold off on the request for quarterly celebrations (\$450) and \$700 teacher gift cards until after our budget workshops. Diane seconded that motion. Mr. J's request for \$1000. All voted to hold off on this budget.

4. Treasurer report:

- Healthy snack group would like \$1800 instead of \$1400.
- Laura Swanson would like a deep freezer, but would like to wait to ask for funding until September.
- We will spend down the MSA money of \$2,335.00 until this money is gone. New donations will go directly into the PTO account.
- We took in \$4392.19 last year as donations last school year.
- Healthy snack was mis-classified.
- We're running at a deficit of \$2,160.13 given the current budget.
- Amend upcoming budget for 6th grade picnic to \$200.
- We should talk to Christine about including the PTO donation on the fees page. Or, ask people to bring a check to the Back to School night.
- Setting up a Treasurer workshop on September 13, 4:30pm. I'll get a room.

5. Website:

- PTO page is live, but it is up and running a little bit. Can we use the MSA logo? We have to clear it with Mr. G. before we use it. We'll be requesting this each time. Email documents to Rachel to attach on the website. It needs to be mobile friendly.
- PTO Facebook page. Do we need a social media coordinator or communications coordinator. Add this to the agenda for the next meeting. Amelia LaCasse to come to this meeting with info about Facebook.

Next meeting on September 13, 6PM.

6. 6th Grade Picnic

- Carolyn to get paper goods and candy prizes. Rachel to get wipes and paper towels, gold pencils. Jenn to bring a card table. Rachel to get the serving utensils.
- Arrive by 4:45.

7. Open House

- Rachel to run to Costco for water and cookies for open house.
- Rachel there entire time, Carolyn 1 - 3, Jennifer 12:45 - 3, Diane 5 - 7.

8. 9th Grade Orientation Request

- \$200 requested, but we'll table it until the next meeting. Rachel to make a motion to postpone funding approval for this fund and Mr. J's request for \$1,000 for PBIS. Carolyn seconded the motion. Voted and all approved to motion.

Meetings going forward:

September 13, Treasurer mtg 4:30 and reg. Meeting at 6pm

November 5, 6pm (and staff presentations - social studies)

February (discuss who is leaving the board) 4, 6pm (art department presentation)

(March send out a notice for candidates for nominations)

May 6, 6PM (elections)